**ACADEMIC REMINDERS**

Exam Week – November 12-16  
Quarter Break – November 17-25  
1st Day of Winter Classes – November 26

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**ACADEMIC NEWS**

**Registration Late Fees:** Any current student who did not register for the Winter Quarter by last Friday, Nov. 9, will be charged a fifty dollar late fee.

**Requesting Incompletes:** Incompletes are not routinely granted to any student who applies for one. Incompletes are only granted in exceptional cases and for true emergencies, as determined by the professor. In order to request an Incomplete Grade, a Request for an Incomplete form (found under the RPTS Links tab in the portal) must be initiated and submitted by the student before the Friday of finals week in a quarter. A professor has the right to deny permission to receive an incomplete grade or to reduce the final grade up to one grade point.

**Winter Quarter Financial Aid & Tuition Payments:** If you have registered for the Winter Quarter and have received notification that your financial aid has been applied, your Estimated Tuition Worksheet is available on the web portal under the Financials tab. If you do not receive financial aid, your updated balance is available as soon as you register. Remember that tuition payments are due on or before the first day of class on Mon., Nov. 26.

**Payment Plan:** Anyone not paying in full by the first class of the quarter must have an established payment plan arranged with the RPTS Office. Applicable tuition and fees, minus financial aid awards, will be divided into three equal payments. The first payment is due by the first class of the quarter. The second payment is due on Jan. 4. The final payment, which will include any additional costs incurred, is due on Feb. 4. When the payment plan is arranged with the Office, the student will sign a promissory note as documentation of the plan and promise to pay. Contact Vicki Smith to set up your payment plan. 

**NOTE that you must advise the Office each quarter to set up a payment plan.**

**Audit any class for $99!** Let your friends and family know they can study at RPTS as an auditor for only $99 per class. For more information and to apply, visit s.rpts.edu/Audit99.
Thanksgiving Break Week: The faculty and staff pray that you will have a blessed time of Thanksgiving with your families and a peaceful rest from study next week. Note that chapel does not meet during break week, lunch is not served at RPTS, nor is the newsletter published. See you next quarter!

Course Evaluations: NEW PROCESS! Beginning with this Fall quarter, the evaluations will be located in Moodle for each of your courses. They will be available for a two-week period, beginning the Friday of Week 10 and continuing until the Friday of break week. Your feedback is extremely valuable to the professors and the Seminary administration, and it is expected that you will complete an evaluation for each course. Note that course evaluations are only required for classes in which you are enrolled for credit, and they are not available for independent study courses or the Mercy Practicum. Should you have any questions or concerns regarding these evaluations, contact Sharon Sampson, not your professor.

IMPORTANT - Auditing Spouses: If your spouse wants to audit a class, he/she MUST apply as an audit student. Once accepted, he/she can register for the course. Class locations are dependent on class size which is determined by the registration process. See Ed Blackwood for details.

Seminary Women will meet tonight, Monday, Nov. 12, at 6:30 pm, in the basement classroom. All female students and students’ wives are invited to attend. Sharon Sampson will lead the discussion on Empowered Effort: Growing in the Lord. Bring food to share if you are able. Childcare is provided. Call Sherri Williams at 412-996-4667 with any questions.

Thank You Notes: Credit students have recently received an email asking them to write three thank you notes to be sent to the generous donors who pay a large majority of the tuition for RPTS students. Your thank you letters are due on November 27. Check your RPTS email for this information. If you do not have a copy of the email, contact Mark Sampson.

Our annual Christmas Dinner will be held on Saturday, Dec. 1, from 5:30 - 9 pm. You and your family are cordially invited to join the faculty, students, and staff of RPTS for a time of food and fellowship. Register for dinner on the sign-up sheet on the bulletin board or via email to Kim Backensto. RSVP by Nov. 27 with the number who will attend and sign up to bring a vegetable, salad or dessert. RPTS will provide ham, potatoes, drinks, and table settings.

We also take some time as a Seminary family to entertain ourselves after dinner. Consider sharing your considerable talents with your RPTS family. Acts in the past have included singing, poetry, funny skits, storytelling, and instrumental performances. We would love to hear from you. Contact Ed Blackwood if you wish to participate. Deadline to register for entertainment is Nov. 27.

Panera Blessings: Volunteers are needed each Wednesday morning (6:15 at RPTS). November has some openings. Contact Ed Blackwood at 412-731-6000, 412-407-3317 (cell), or in person with questions. Sign-up here: http://s.rpts.edu/BreadHelp.

Internet Issues: If the Internet is out in Rutherford Hall or the Willson Center, call RPTS Tech Support (between 8 am and 8 pm, Mon.-Sat.) at 412-253-4246, option 2.

Chapel Schedule
Chapel does not meet during Exam Week.

News from Students

Weekly Activities:
◊ Tea Time and Prayer for Women: Tuesdays from 12:30-1:30pm in Willson Center.
◊ Faculty/student/staff prayer: Tuesdays at 1 pm in the 2nd floor classroom.
◊ Basketball on Fridays: Meet at the hoop at 1 pm.
**BEYOND OUR WALLS**

**Internship Opportunity:** Pitcairn PCA is offering a paid internship. More details are available on the student bulletin board in the basement or email [Mark Sampson](mailto:Mark_Sampson@pca.edu) for a copy of the description.

**BREAKING BREAD TOGETHER**

No catered meals are offered during Exam Week. These meals will begin again on Nov. 27.

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"Yeah, Jesus wore sandals. I want to be like Jesus, that is why I always have my toes out."

Submitted by Phil Pagliari

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**2018 Fall Exam Schedule**

<table>
<thead>
<tr>
<th>DAY</th>
<th>START</th>
<th>END</th>
<th>COURSE</th>
<th>CREDITS</th>
<th>LOCATION</th>
<th>INSTRUCTOR</th>
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</thead>
<tbody>
<tr>
<td>TUESDAY</td>
<td>10:15 AM</td>
<td>12:15 PM</td>
<td>NT01 Elementary Greek</td>
<td>3</td>
<td>2FLR</td>
<td>J. Kinneer</td>
</tr>
<tr>
<td>TUESDAY</td>
<td>10:15 AM</td>
<td>12:15 PM</td>
<td>ST21 Doctrine of God</td>
<td>3</td>
<td>CHAPEL</td>
<td>R. Gamble</td>
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<td>WEDNESDAY</td>
<td>10:15 AM</td>
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<td>NT12 Interpretation of the Bible</td>
<td>3</td>
<td>MAIN</td>
<td>J. Stivason</td>
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<tr>
<td>WEDNESDAY</td>
<td>1:00 PM</td>
<td>3:00 PM</td>
<td>ST41 Doctrine of Last Things</td>
<td>3</td>
<td>CHAPEL</td>
<td>R. Gamble</td>
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<td>THURSDAY</td>
<td>8:00 AM</td>
<td>10:00 AM</td>
<td>NT21 New Testament Exegesis</td>
<td>3</td>
<td>CHAPEL</td>
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<td>THURSDAY</td>
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<td>10:00 AM</td>
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<td>3</td>
<td>MAIN</td>
<td>R. Gamble</td>
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<td>10:15 AM</td>
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<td>PT11 Spiritual Development</td>
<td>3</td>
<td>MAIN</td>
<td>J. O'Neill</td>
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<td>PT32 Care &amp; Administration</td>
<td>3</td>
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<td>B. York</td>
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<td>OT01 Elementary Hebrew</td>
<td>3</td>
<td>CHAPEL</td>
<td>C. Williams</td>
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