

Consumer Information

(Updated 07/01/18)

The United States Department of Education requires Title IV Federal Funding Program participants to disclose certain consumer information annually to prospective and enrolled students and other members of our campus community.

For any questions concerning the following, please contact Mr. Mark Sampson, Chief Administrative Officer, at 412-731-6000.

General Institutional Information

- **Academic Programs** - See the *Academic Catalog* (pp. 43-46) and [here](#).
- **Accreditation** - The Seminary is [accredited](#) by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, and the following degrees are approved: MDiv, MTS, DMin. To contact the Commission: The Commission on Accrediting of the Association of Theological Schools in the United States and Canada, 10 Summit Park Drive, Pittsburgh, PA 15275 USA, 412-788-6505 (P), 412-788-6510 (F), www.ats.edu.
- **Career/Job Placement Services** - The Seminary makes available job opportunities through the weekly student newsletter, the RPTimeS, on the Student Bulletin Board in Rutherford Hall, and under the [Resources](#) tab of the website.
- **Code of Conduct** - Policies and regulations for students, which includes the Seminary's Community Standards, are outlined in the *Student Handbook*.
- **Completion/Graduation Rates** - The completion rates for our degree programs are listed in the *Academic Catalog* (p. 15) and on our *Statement of Educational Effectiveness*, which is available [here](#).
- **Copyright Infringement** - The *Library Handbook*, the *Student Handbook*, and the student homepage in Moodle address issues of copyright and computer use.
- **Cost of Attendance** - Tuition & Fees are listed in the *Academic Catalog* (p. 33) and on the [website](#). A Cost of Attendance Worksheet is available [here](#).
- **Disability Services & Facilities** - The Seminary is handicapped accessible and special assistance is available upon request by contacting Mr. Ed Blackwood, Director of Admissions and Student Services, at 412-731-6000.
- **Faculty** - All faculty members are listed in the *Academic Catalog* (pp. 90-113); fulltime faculty members have bios on the [website](#).
- **Graduation/Completion Rates** - The graduation rates for our degree programs are listed in the *Academic Catalog* (p. 15) and on our *Statement of Educational Effectiveness*, which is available [here](#).
- **Library Resources** - A link to our online library catalog is available [here](#).
- **Non-discrimination Policy** - This policy is listed in the *Academic Catalog* (p. 25) and the *Student Handbook*.
- **Placement Rates** - Placement rates are listed in the *Academic Catalog* (p. 14) and on the *Statement of Educational Effectiveness*, which is available [here](#).
- **Privacy Policy (FERPA)** - This policy is listed in the *Student Handbook*.
- **Refund Policy** - See the *Academic Catalog* (p. 34).
- **Satisfactory Academic Progress Policy** - See the *Academic Catalog* (p. 39).
- **State Authorization for Academic Programs** - See the *Academic Catalog* (p. 43).

- **Statement of Educational Effectiveness** - See the *Academic Catalog* (pp. 13-15) and [here](#).
- **Student Activities** - Students are made aware of activities via the weekly student newsletter, the RPTIMEs, as well as the Seminary Bulletin Board and the Student Bulletin Board. The RPTIMEs is emailed to students and is also available [online](#).
- **Student Diversity** - Student body diversity is reported annually through the ATS annual report forms and through IPEDS. For fall 2017, the figures submitted to IPEDS were as follows: 10% female and 90% male; white (60%), nonresident alien (12%), Black or African American (13%), Asian (8%), Hispanic/Latino (2%), Unknown (5%).
- **Textbook Information** - The quarterly booklist is available on the [website](#) and is emailed to current students each quarter via the RPTIMEs. Course syllabi also include this information.
- **Transfer of Credit Policy** - See the *Academic Catalog* (p. 27). Generally speaking, the Seminary accepts credits from Kobe Theological Hall, Chongshin University, the Baptist Institute of Pittsburgh, and Greystone Theological Institute. All transfer credits are subject to the limitations listed in the *Academic Catalog* and review by the Registrar.
- **Voter Registration** - Forms are available through the Registrar's Office.

Financial Aid Information

- **Entrance Counseling** - Students borrowing funds through Title IV are required to complete Entrance Counseling as noted in the *Academic Catalog* (p. 38).
- **Exit Counseling** - Students borrowing funds through Title IV are required to complete Exit Counseling as noted in the *Academic Catalog* (p. 38).
- **Federal Student Financial Aid Penalties for Drug Law Violations** - Notice is given in the *Student Handbook* and students are notified by email.
- **Financial Aid Information** - General financial aid information, including student responsibilities, is available in the *Academic Catalog* (pp. 35-41) and [here](#) on the website. For all questions, please contact the Financial Aid Office at 412-731-3000 or by email (aid@rpts.edu).
- **Loan Deferment** - If you intend to defer previous loans, please contact your loan servicer regarding proper procedures, terms, and conditions. Please note that most loan servicers require registration as a half-time student, which is six credits at RPTS.
- **Loan Information** - Terms and conditions for loans received under the William D. Ford Direct Loan Program are available in the *Academic Catalog*, pp. 38-41 or [here](#) on the website. Read more about the federal loan program [here](#).
- **Refund Policy and Requirements for Withdrawal and Return of Federal Financial Aid** - See the *Academic Catalog* (p. 41).
- **Taxability of Financial Aid** - The Seminary recommends that you speak to your tax advisor regarding all questions about the taxability of financial aid.

Health & Safety Information

- **Annual Security Report & Statistics** - A crime log is kept by the Chief Administrative Officer. Statistics are reported annually and are distributed to students via the student web portal. They are also available [here](#) on the website.
- **Campus Security Policies** - The *Student Handbook* includes parking, campus, and security information.

- **Drug and Alcohol Abuse Policy** - The policy is reviewed annually and is included in the *Student Handbook*. A conviction for a drug offense while receiving Title IV aid will result in a loss of eligibility for all Title IV aid.
- **Emergency Response and Evacuation Procedures** - Orange Emergency Binders are available throughout the Seminary property. Emergency phone lists are posted in buildings and in each apartment.
- **Fire Safety Policies, Fire Statistics, and Fire Log** - Policies are listed in the *Student Handbook*. A Fire Log and statistics are kept by the Chief Administrative Officer.
- **Health Insurance Information** - Students are informed in both the *Academic Catalog* and the *Student Handbook* that the Seminary does not provide health insurance; however options are presented on the Student Bulletin Board, and this information is updated annually.
- **Missing Person Policy** - The *Dorm Student Handbook* contains information regarding procedures for missing persons.
- **Sexual Harassment Policy** - This is included in the *Student Handbook* as part of the Community Standards.
- **Vaccinations** - The Seminary does not have a Vaccination Policy.

The *Academic Catalog* is available [online](#) to review all sections in the *Catalog* which are referenced above.